

Dear Parents and Carers

Please find below the way we intend to implement the Government's guidance of further opening of Coaley to more children from June 1<sup>st</sup>. This is all subject to the Government's current guidelines which are due to be reviewed on the 28<sup>th</sup> May. It has not been an easy process and we recognise that it is not as we would have liked with all children returning safely at school. We simply cannot accommodate all the children in small 'bubbles' of no more than 15 with the staffing and rooms we have available.

As a result, we are not able to have all the children back into school in the first instant. We are being asked to prioritise children from key workers, children from Reception and Year 1 and Year 6 first. We do not have any guidance as to how we can integrate children from Year 2 to Year 5 yet but I will be in touch as soon as we know. This letter will spell out what school will look like from 1<sup>st</sup> June and how we intend to ensure that your children are safe and cared for in school, as well as keep in contact with the other children from Year 2, 3, 4, and 5.

### With lock-down easing, why can more children go to school?

It is good for children's  
mental wellbeing.

School is the best place  
for them to learn.

It is good for children to  
socialise with other children.

### How do we have less children on the school site?

As stipulated in the government guidance, schools are required to limit class sizes to a maximum of 15 so that children spend less sustained periods in close proximity to people who are not from their own home – this allows an element of social distancing. It would be impossible to adhere to these social distancing principles in a classroom of 30 children and two adults. From the 1<sup>st</sup> June we will welcome back specific children and year groups (as indicated by the government: Reception, Y1 and Y6) so that we can follow the requirements set out by the government.



**Key Workers'  
children  
From 1<sup>st</sup> June**

**Year R and Y1  
From 2<sup>nd</sup> June**

**Year 6  
From 3<sup>rd</sup> June**

We will be inviting back specific groups of children: starting with key workers' children, then Reception, Year 1 and then Year 6 children. Currently, we have no capacity to invite children back in from Years 2 to 5.

We will be having a staggered start in our first week so that we can iron out any difficulties and to ensure you're your child's safety comes first. On a Friday, the school will be closed to all children, except for key workers' children and vulnerable children who will be invited in for the full 5-days. On the Friday, staff will be deep cleaning the classrooms and working spaces and having their statutory PPA (Planning, Preparation and Assessment) time. They will also be calling and making contact with the other children in their classes who we cannot yet invite back to school.

Adding further year groups in will be dependent on government guidance, as we have no additional space available to offer Y2, 3, 4 and 5 pupils' schooling and maintain the current model. We will be as flexible and reactive to needs as possible – inviting children in for more days if we are able to and reviewing on a weekly basis.

## What will the phased reopening look like?

Week beginning	Monday	Tuesday	Wednesday	Thursday	Friday
<b>1<sup>st</sup> June</b> <b>EYFS, Y1 &amp; Y6</b> <b>start</b>	Keyworker children open all week				
	Not open to YR, Y1 and Y6 (and Y2-5)	Open to YR and Y1 only	Open to YR, Y1 and Y6 only	Open to YR, Y1 and Y6 only	Closed for cleaning to all year groups
<b>8<sup>th</sup> June onwards</b>	Keyworker children open all week				
	Open to YR, Y1 and Y6 only	Open to YR, Y1 and Y6 only	Open to YR, Y1 and Y6 only	Open to YR, Y1 and Y6 only	Closed for cleaning to all year groups

## Changes to school for your safety:

Following lock-down, the government has asked us to do our best to open our school whilst maintaining the principles of social distancing so that we decrease the opportunity of spreading Covid-19, or any other germs, between us. We think it's important for you to know that social distancing is really not possible with groups of children. However, there are things that we can do as a school to give children and adults more space so that it's less likely for germs to spread:



## Does my child have to attend school?

When invited to return to school, children should attend. However, the government recognise that some families will not feel ready to return and therefore will not fine parents for non-attendance at this stage. This may change at some point, when/if guidance changes.



If you are sending your child to school, we will follow our usual attendance procedures and contact you if your child does not attend on any day. If you choose not to attend, then we will contact you at least once every two weeks at least to check and make sure you are well.

## What happens if my child shows symptoms of illness at school?

If your child is ill we will take them to a safe designated room in school and you will be called to collect them. We respectfully ask that you collect them as soon as you receive a call from us to keep all members of the school community safe and well. Staff will need to use Personal Protective Equipment when helping your child in this instance and it is very likely that they would simply want a cuddle from someone they love at home if they're feeling under the weather.

If your child shows symptoms of Covid-19 (temperature, cough etc.), we will still need to send them home in the interests of infection control. Even if you think they are actually struggling with another medical need such as hay fever or asthma they will be sent home – this is because, in this instance it will not be suitable for staff members or other children to be exposed to a child who is constantly sneezing or coughing.

If anyone at school (child or adult) shows symptoms of Covid-19, they will undertake a test - we will refer them for the test. If this test shows to be positive, all children and adults within that child's class will need to self-isolate for 14 days.

What happens if someone in your family gets sick?

				
DAY	MUM	CHILD 1	CHILD 2	DAD
01	Gets sick, triggering 7-day isolation for herself and 14 days for her family	Gets sick and starts 7-day count		
02				
03				
04				
05				
06				
07				
08	Isolation ends			
09				
10	Isolation ends			
11				
12				
13				Gets sick and starts 7-day count
14				
15			No symptoms, isolation ends	
16				
17				
18				
19	Anyone with symptoms should keep at least 2m away from other people in the house			Isolation ends
20				

People may be able to pass on coronavirus without showing any symptoms

## Will home learning continue?

We are confident from all your emails, messages and comments on Facebook that the majority of you have done the most magnificent job with your home learning. These home learning tasks will change slightly for children in Y2 to Y5, and for those who are not coming in from YR, Y1 and Y6 as teachers cannot plan and teach the children in school, and continue with the same support as before. A letter with more detail will be sent out stating how home learning will be shaped from the 1<sup>st</sup> June.



## How will we get to/from school?

Please bring as few people to the school as possible (one adult with your child) – consider leaving other children at home with another adult supervising them – this is to limit the number of people around our school at what will be busy times.

We have put a timetabled system in place for drop offs and pickups to help all parents to social distance from each other.



## Morning drop off – please wait 2m apart at your child’s allotted gate

Year group	Time	Drop off point	Entry Door
Reception and Year 1	9.15 to 9.25am	The Robins outside door by the playground.  Please stand 2 metres apart and your child will be allowed in one at a time to their classroom	Please walk around to the school to the outside door of the Robins classroom
Year 6	9.00 to 9.10am	The Owls outside door by the Playground  Please stand 2 metres apart and your child will be allowed in one at a time to their classroom	Please walk around to the school to the outside door of the Owls classroom
Key workers’ children	8.45 – 8.55am	Please wait in the front area by the road.  Please stand 2 metres apart and your child will be allowed in one at a time to the hall.	Blue door at the front of the school

We ask all parents to be prompt with their entry and exit to school to help us keep pupils safe. If you are late and miss your drop off times, you will need to wait in a safe place until 9.30am when we will admit late children through the main reception door.

Children from the same family can be dropped off and collected at the same time - at the youngest child’s slot.

## Afternoon collection – please wait 2m apart

Year Group	Time	Area
Reception and Y1	3.00	Robins outside classroom door
Year 6	3.15	Owls outside class door
Key Workers’	3.30	Front blue door by the road, please wait in the fenced off area- 2m apart

Please try to arrive at school at the time requested and exit swiftly. If you are early please wait in your car or find a space by the road at the front of the school until your allotted time.

## How do I stop germs transferring from home to school and back again?

Your child should only bring what they need for the day – a water bottle, their lunch, and a coat/sunhat as they will be spending as much time as possible outside. If your child requires sun cream, please apply this prior to leaving home. They should not bring toys or home learning in from home. PE kit is not needed for the remainder of the term – we will exercise in our usual clothes. Classrooms will have sanitising stations inside and outside and liquid soap inside at sink areas. Children will have a box to put their belongings in. Teachers will not get closer than 2m to a child where possible; they will not mark work but will rather discuss learning together with the child. Teachers and TAs will move around the room looking and discussing learning but where possible will not sit at tables with pupils, work face to face or at eye level.

All surfaces in the school are clear so that they can be cleaned down frequently every day.

Please can you make sure your child washes their hands with soap and water prior to leaving home in the morning and as soon as they return home in the afternoon. We would strongly suggest that once your child arrives back home, they change their clothes immediately and the clothes they've worn at school are washed. We do not expect children to wear school uniform if they are in school.

### What will happen for lunch?

Hot dinners will not be supplied but it will be possible to order a packed lunch. If you usually bring a packed lunch, please do so still. Lunchtimes will be staggered and children will sit at a distance when dining – this may be in the classrooms or outside. Children will need to wash their hands before and after lunch. Our aim is to, whenever possible, to eat outside in zoned areas.

### What about after school club?

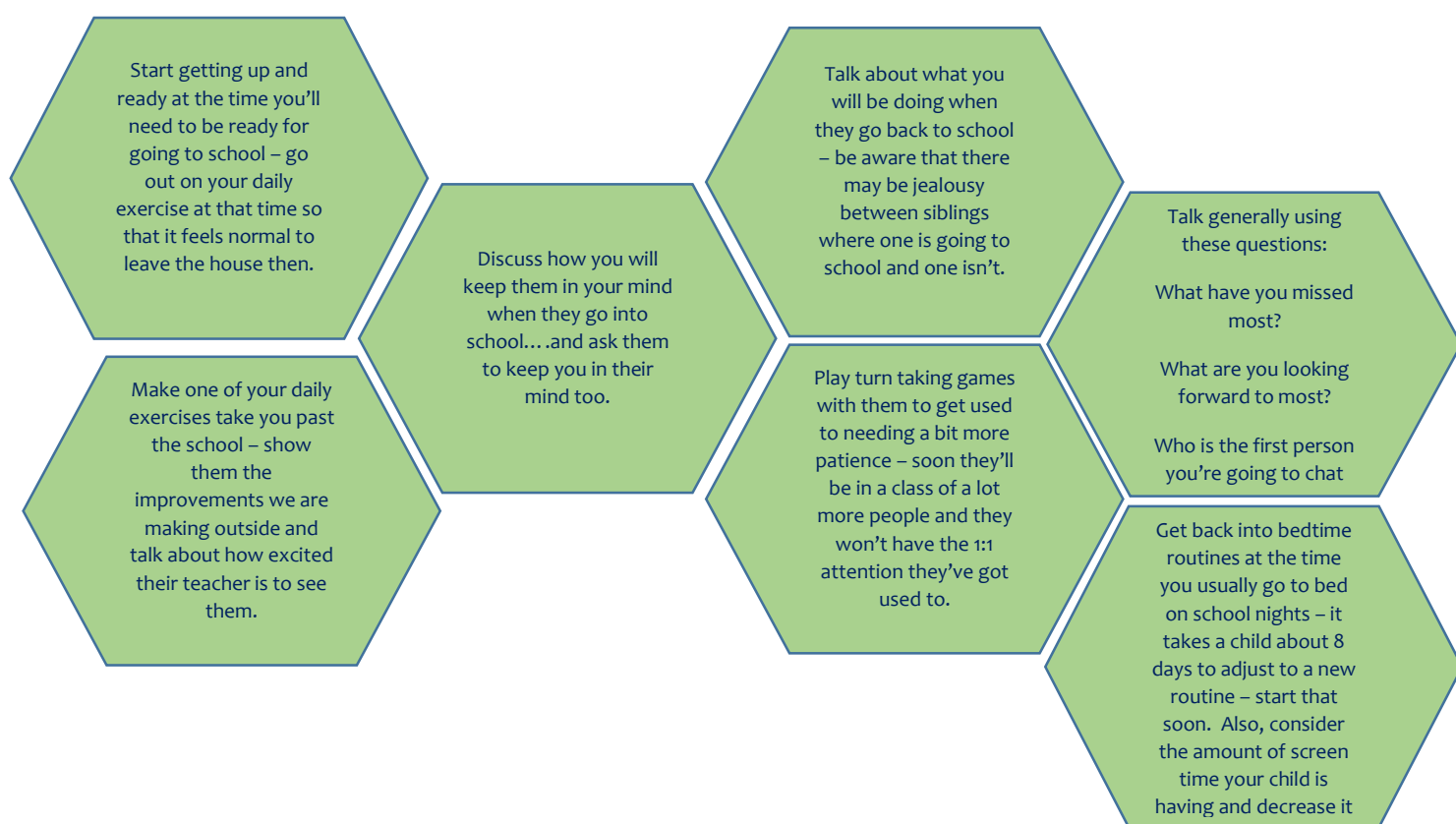
There will be no after school clubs this term.

### I am a keyworker, how does this plan alter for my child?

Children of keyworkers will continue to attend school in their 'keyworker' group and will be expected to attend full time. On a Friday, children from Reception, Y1 and Y6 whose parents are key workers will move from their classroom to the key worker room. We simply do not have the space or staffing to do this any other way.

### How can I prepare my child for the return to school?

Don't underestimate the changes that need to happen to prepare your child for getting back into the school routine – things have been very different for us all for a long time... and they're still not back to 'normal'. To help your child make this transition, here are some things you may like to consider:



### Who will be my teacher and where will I be taught?

Robins – Year R and Year 1	Mrs Hancock and Miss Hudson	Robins class
Owls – Year 6	Mrs Lowe and Mrs Squire	Owls Class
Key Worker	Miss Hunt and Mrs Street	Nest and the Hall

More information will be going out today from your child's teachers and we will continue to update you with more details when we know more from the Government on the 28<sup>th</sup> May. I will also be in touch early in the first week to keep you updated. Please keep using the Facebook page. Our reputation is definitely growing and we are now full for our Reception intake in September 2020 which is a sign that Coaley is now seen as the school to send your children to!

As always, please feel free to contact us on: [admin@coaley.gloucs.sch.uk](mailto:admin@coaley.gloucs.sch.uk)

Take care and stay safe

Richard Lucas

Executive Headteacher