

Coaley Church of England Academy

The Street, Coaley, Dursley, Gloucestershire, GL11 5EB
Executive Headteacher Mr Richard Lucas
t: 01453 890358 e: admin@coaley.gloucs.sch.uk
www.coaleyacademy.co.uk



BREAKFAST CLUB - BOOKING FORM 2022/23

The Breakfast Club operates every morning each week from **8.00am- 8.40am** term time only, the cost per session is **£2.50, including breakfast**.

Please specify a start date and indicate which days you require by ticking the boxes below:

Start date:

Monday	Tuesday	Wednesday	Thursday	Friday

Child's name

2nd Child's name

3rd Child's name

☐

Please tick this box if you require the above booking to continue from the start date until the end of the current academic year [adjustments to your booking can be made at the beginning of a term by completing a new booking form, if necessary – please give at least a week's notice]

- I understand that sessions must be paid in advance and no refunds will be given due to absence or cancellation.
- I understand that I will be invoiced termly (6 times a year).
- I understand that the preferred method of payment is bank transfer to 30-93-48 78786963 (please quote your account reference or surname).
- I understand that session times will be 8.00am – 8.40am.
- I understand my child will be given breakfast consisting of toast, cereal or a pastry and a drink if required and the arrival time is between 8.00 – 8.20am.
- Dietary requirements for individual children need to be discussed with Club staff, including allergies.
- Children will be delivered to their class teacher at 8.40am.
- I agree to keep a child away from the club if s/he is sick or if advised to do so by a doctor and/or staff members (vomiting and diarrhoea must be clear for 24 hours).
- I have read the Breakfast Club Terms and conditions.

Signed: Name

Date:

FOR OFFICE USE	
BOOKED	
INVOICED	SEE OVER
PAID	SEE OVER
BANKED	SEE OVER

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INVOICES

TERM 1

DATE	AMOUNT	INVOICE NO	PAID	BACS/Cash	DATE PAID

TERM 2

DATE	AMOUNT	INVOICE NO	PAID	BACS/Cash	DATE PAID

TERM 3

DATE	AMOUNT	INVOICE NO	PAID	BACS/Cash	DATE PAID

TERM 4

DATE	AMOUNT	INVOICE NO	PAID	BACS/Cash	DATE PAID

TERM 5

DATE	AMOUNT	INVOICE NO	PAID	BACS/Cash	DATE PAID

TERM 6

DATE	AMOUNT	INVOICE NO	PAID	BACS/Cash	DATE PAID

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